



NANCY BARGMANN  
DIRECTOR

State of California—Health and Human Services Agency  
**Department of Developmental Services**  
1215 O Street, Sacramento, CA 95814  
[www.dds.ca.gov](http://www.dds.ca.gov)



GAVIN NEWSOM  
GOVERNOR

April 19, 2024

Melissa Gruhler, Executive Director  
Far Northern Regional Center  
1900 Churn Creek Road, #114  
Redding, CA 96002

Dear Ms. Gruhler:

Thank you for completing the service coordinator caseload ratio survey submitted to the Department of Developmental Services (Department) on March 8, 2024. The data Far Northern Regional Center (FNRC) provided indicates that, as of March 1, 2024, FNRC did not meet all the required caseload ratios mandated by Welfare & Institutions (W&I) Code section 4640.6(c) and Article IX, Section 2 of the Fiscal Year 2022-2023 Regional Center Contract. Specifically, FNRC did not meet the required caseload ratios for the highlighted categories noted in the following table:

Regional Center	On Waiver	Under 6 Years	Movers Within Last 12 Months	Over 5 Years, Non-Waiver, Non-Mover	Complex Needs	Low or No POS
W&I Code Required Ratios	1:62	1:40	1:45	1:66	1:25	1:40
FNRC Number of Individuals Served	2,162	2,053	7	5,285	32	159
<b>FNRC Ratios</b>	<b>1:66</b>	<b>1:41</b>	<b>1:8</b>	<b>1:78</b>	<b>1:19</b>	<b>1:40</b>

This letter is to notify you that, as specified by W&I Code section 4640.6(f), FNRC is required to submit a plan of correction when caseload ratios are not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals FNRC serves, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in the plan of correction how FNRC incorporated feedback from all required community representatives in meeting W&I Code section 4640.6(c).

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The Department is available to provide technical assistance with the development of the plan of correction. Please email the plan of correction within 60 days from the date of this letter to:

[OCO@dds.ca.gov](mailto:OCO@dds.ca.gov)

If you have questions regarding this letter, please contact Danielle Hurley, Research Data Specialist, Research, Evaluation, and Audit Branch, at (916) 654-3228, or by email, at [danielle.hurley@dds.ca.gov](mailto:danielle.hurley@dds.ca.gov).

Sincerely,



ERNIE CRUZ  
Deputy Director  
Community Services Division

cc: Cali McKinzie, Far Northern Regional Center  
Amy Westling, Association of Regional Center Agencies  
Tiffani Andrade, Department of Developmental Services  
Yasir Ali, Department of Developmental Services  
Maxine Milam, Department of Developmental Services  
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